



BEESTON PRIMARY SCHOOL



Your School Needs You

We are looking for members of the local community to
join the
Academy Stakeholder Committee
(Governing Board).

We meet each term and aim to put the children at the
heart of all we do.

As Beeston School is part of Unity Academy Trust, school governors have a reduced
and more focussed role. We concern ourselves with liaison with pupils, parents and
the local community.

There are no budgets or finances!

But we do get to talk to staff and to pupils,
about the lessons and education at the School

If you would like to know more,
please contact the clerk to the governors,
Daphne Price

dprice@unityeducationtrust.uk

or the School Office





Beeston Primary School
Parent Governor Election Autumn 2023
Nomination Invitation

Dear Parent/Carer,

I am writing to invite you to stand for election as a local governor on the Academy Stakeholder Committee or to nominate another parent to do so. We currently have *one* vacancy and the term of office is 4 years. You may nominate yourself, or nominate another parent.

Under UET's Articles of Association, local governing bodies are constituted as Academy Stakeholder Committees, the duties of which are:

to support the Trust Board and the school in developing and maintaining effective links within the school's communities, communicating openly and frequently as appropriate and ensuring the school meets its responsibilities to its stakeholders.

In addition to their role as members of the ASC, governors with appropriate skills, experience or training (which the Trust will provide) may be appointed by the Trust Board to undertake specific additional responsibilities, for example –

by joining pupil reintegration meetings,

staff selection panels,

panel hearings, for example for exclusions

or joining monitoring visits, including for safeguarding, PPG, SEND, health and safety.

If you would like to find out more about the role of an Academy Stakeholder governor, further information is available at Appendix B and on the school website.

No special qualifications are needed and the most important thing is to have a keen interest in the school and be prepared to play an active part by engaging with parents, pupils, staff and the wider community.

Information and training is available for all local governors and the Board of Trustees has an expectation that those new to being a governor, undertake induction training.

The enclosed sheet **Appendix C** summarises the circumstances under which someone cannot serve as a local governor. Nominations must be from parents, or individuals exercising parental responsibility, of a child at Beeston Primary School.

If you would like to stand for election please complete the enclosed nomination form **Appendix A** and return it to dprice@unityeducationtrust.uk, or to the School Office, by Wednesday **18th October 2023**. You may also include a short personal statement to support your nomination, which should be no longer than 250 words. Self-nominations will be accepted but if you are nominating another parent, please seek their prior consent.

If there are more nominations than vacancies the election will be by secret ballot. If that is necessary, voting papers will be sent to all parents together with details of the ballot procedure.

Yours faithfully,

Daphne Price

Returning Officer

dprice@unityeducationtrust.uk

Beeston Primary School
Election of ASC Parent governor Autumn 2023
Appendix A - Nomination Form

Please enter IN BLOCK LETTERS the name and address of the person being nominated for election:

Name: _____

Address:

Signature of person nominated:

Signature of proposer (if different to nominee).

NB the proposer MUST be a parent of a pupil at Beeston Primary School

Name and address in BLOCK letters **of proposer** (if different to nominee):



Personal Statement (maximum 250 words)

I wish to submit my nomination for the election of parent ASC member

I confirm

(i) that I am willing to stand as a candidate for election as a parent governor and

(ii) that I am not disqualified from holding office for any of the reasons set out below(see Appendix C).

Signature

(Date)

Completed nomination forms must be returned to the

dprice@unityeducationtrust.uk or printed and handed in to the School Office for my attention.

by Wednesday 18th October 2023

Appendix B -

Governors Constitute the **Academy Stakeholder Committee (from March 2023)**

the principal duty of which is to support the Trust Board and the school in developing and maintaining effective links within the school's communities, communicating openly and frequently as appropriate and ensuring the school meets its responsibilities to its stakeholders.

Ensuring membership of the ASC includes parent and staff governors, and members of the local community, as per the composition of the Committee.

Supporting the Executive Headteacher in implementing and monitoring arrangements to ensure:

- that pupils are listened to, feel safe in the school and are successful learners
- that parents and carers are kept informed about their child's progress and that any concerns they have are listened and responded to
- that effective arrangements are in place for staff wellbeing
- that there is regular communication with parents and the wider community
- that examples of the activities of the school and the ASC are provided to the Trust for its termly newsletter to all stakeholders
- Representing the School and the Trust at parents' evenings, presentation events and other school activities.
- Receiving and reviewing the results of staff well-being surveys, and the analysis of pupil voice and parent voice questionnaires and surveys.
- Providing a point of contact for parents, carers and other members of the local community and directing queries to those in the school or trust with responsibility for dealing with them.
- Developing and maintaining effective links with the local community
- Promoting collaboration with the other schools in the Trust, actively seeking opportunities for the schools to work together with the aim of identifying and implementing best practice in stakeholder engagement across all schools.
- Giving advice and feedback to the Trustees, reporting on all matters for which the ASC is responsible and seeking responses from the Trustees to any matters the ASC draws to their attention.

We expect all governors to:

- Work as a team;
- Attend meetings and be prepared to contribute to discussions and commit to agreed actions;
- Be respectful of the views of others and to be open to new ideas and thoughts;



- Treat all confidential information confidentially;
- Act with integrity, avoiding any personal conflicts of interest and complying with the Trust's Conflict of Interest policy
- Develop a deep understanding of the vision and ethos of the Trust and its Academies and the roles played by all individuals in fulfilment of the Trust's mission;
- Understand the policies and procedures of the Trust and how these flow down to the Academies;
- Support the Trust in public and act as an ambassador of the Trust and the Academies;
- Commit to training and skills development
- Be ready to provide challenge;
- Be focussed on problem solving and be ready to learn from past experiences;
- Act in accordance with any authority delegated to him or her, including complying with any regulation or requirement of those from whom delegated authority is received;
- Adhere to the Nolan Principles in their conduct.

Appendix C - Legal Requirements:

Individuals who are not able to make the following declarations may not serve as a governor:

- I am not disqualified from acting as a charity trustee
- I have not been convicted of an offence involving deception or dishonesty (or any such conviction is legally regarded as “spent”)
- I have not been involved in tax fraud or other fraudulent behaviour including misrepresentation and/or identity theft
- I have not used a tax avoidance scheme featuring charitable reliefs or using a charity to facilitate the avoidance
- I am not an undischarged bankrupt
- I have not made compositions or arrangements with my creditors from which I have not been discharged
- I have not been removed from serving as a charity trustee, or been stopped from acting in a management position within a charity
- I have not been disqualified from serving as a company Trustee
- I am not included in the list kept by the Secretary of State for Education under s1 of the Protection of Children Act 1999 (or equivalent) or have ever been disqualified from working with children or serving on a governing body of a school
- I am able to provide a valid Disclosure and Barring Service Certificate under the Protection of Freedoms Act 2012 which does not disclose any reason why I should be unsuitable for working with children